



We're on Twitter:  
[@SCCdemocracy](https://twitter.com/SCCdemocracy)



## **Agenda and Reports**

for the meeting of

## **THE COUNTY COUNCIL**

to be held on

**13 JULY 2021**

(i)

Woodhatch Place  
Reigate  
Surrey

Friday, 2 July 2021

TO THE MEMBERS OF SURREY COUNTY COUNCIL

### **SUMMONS TO MEETING**

You are hereby summoned to attend the meeting of the Council to be held at Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF, on Tuesday, 13 July 2021, beginning at 10.00 am, for the purpose of transacting the business specified in the Agenda set out overleaf.

JOANNA KILLIAN  
Chief Executive

**Note 1:** *This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

*Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.*

*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.*

**If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call Democratic Services on 020 8541 9122, or write to Democratic Services, Surrey County Council at Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF, Minicom 020 8541 9698, fax 020 8541 9009, or email [amelia.christopher@surreycc.gov.uk](mailto:amelia.christopher@surreycc.gov.uk)**

**This meeting will be held in public, however numbers will be limited in order to adhere to Covid-19 social distancing requirements. If you would like to attend, please contact Amelia Christopher on 020 8213 2838 or via the email address above in advance of the meeting.**

**1 APOLOGIES FOR ABSENCE**

The Chair to report apologies for absence.

**2 MINUTES**

(Pages 9  
- 36)

To confirm the minutes of the meeting of the Council held on 25 May 2021.

**3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

**NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

**4 CHAIR'S ANNOUNCEMENTS**

(Pages  
37 - 38)

The Chair to report.

Please find the list of the Queen's Birthday Honours 2021 for Surrey attached.

**5 LEADER'S STATEMENT**

The Leader to make a statement.

There will be an opportunity for Members to ask questions and/or make comments.

**6 MEMBERS' QUESTION TIME**

1. The Leader of the Council or the appropriate Member of the Cabinet or the Chairman of a Committee to answer any questions on any matter relating to the powers and duties of the County Council, or which affects the county.

***(Note: Notice of questions in respect of the above item on the agenda must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on 7 July 2021).***

2. Cabinet Member Briefings on their portfolios.

These will be circulated by email to all Members prior to the County Council meeting, together with the Members' questions and responses.

There will be an opportunity for Members to ask questions.

## **7 STATEMENTS BY MEMBERS**

Any Member may make a statement at the meeting on a local issue of current or future concern.

***(Note: Notice of statements must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on Monday 12 July 2021).***

## **8 ORIGINAL MOTIONS**

### **Item 8 (i)**

**Eber Kington (Ewell Court, Auriol & Cuddington) to move under standing order 11 as follows:**

#### **This Council notes that:**

- Following the tragic murder of Sarah Everard on the evening of 3 March 2021, ensuring the right to feel safe walking our streets at night has become a major requirement for political action across the country.
- Women have made their voices heard, and too many of them express the view that they do not feel safe walking alone in public places.
- Speaking in March, Dame Cressida Dick, Commissioner of the Metropolitan Police said, "Right now, 80% of women report being harassed in public spaces, but 90% of them don't bother reporting it because they don't think anything will happen if they do."
- The immediate Government response to Sarah's murder included an additional £25 million to councils around the country to help enhance street lighting in areas of poor illumination, as well as improving CCTV coverage.
- The issue of feeling safe at night has also been raised by Surrey residents who are night-time workers, late night commuters out of London, those attending late night music venues, and those walking home after meeting family and friends.

**This Council further notes that:**

- Surrey County Council has a policy that sees Surrey streetlights switched off at night, at a time when the political debate and majority opinion is clearly calling for streetlighting to be improved as one of the positive moves that can be taken towards residents feeling safe in our streets.
- Surrey County Council is investing £19.9 million over a 3-year period to convert all Surrey's streetlights to LED, with a target saving of £2 million a year.

**In light of the factors listed above, this Council calls upon to the Cabinet:**

- I. To make a commitment to end the streetlight switch-off as soon as is practicable, but as a matter of urgency.
- II. To fund the additional costs out of the £2 million saving on the switch to LED streetlights.

**Item 8 (ii)**

**Will Forster (Woking South) to move under standing order 11 as follows:**

**This Council notes that:**

In Boris Johnson's first speech as Prime Minister in July 2019, he promised to fix the crisis in social care once and for all "with a clear plan we have prepared to give every older person the dignity and security they deserve."

**This Council also notes that:**

In October 2019 it unanimously passed a motion proposed by Lib Democrat Members that spoke to the situation in Surrey:

"With concern that, owing to Government policy, Surrey residents who pay for their own elderly care significantly subsidise the residents who rely on County to pay for their care. This is a result of an unjust and inequitable funding regime which is itself a result of inadequate government funding."

With the corresponding resolution (I.):

"This council accordingly calls on the government to bring forward urgently a sustainable solution so that councils can restore equity and enable a sustainable market for social care provision in Surrey and across the country."

**This Council further notes that:**

In the absence of the promised plan, leaders of social care organisations from across the country recently wrote to the Prime minister, Chancellor of the Exchequer and Secretary of State for Health and Social Care to urge the Government to act now on reform of England's social care system and

publish its proposals before the summer recess.

**This Council resolves to:**

- I. Express its disappointment that despite repeated promises, no proposals have as yet been brought forward; and
- II. To robustly renew its call for a sustainable solution to the funding of adult social care and write to the Government and Surrey's Members of Parliament urging them to honour their promise to urgently tackle this long-term crisis, which leaves many vulnerable residents without the support they need whilst others face catastrophic costs.

**9 REVIEW OF CONSTITUTIONAL CHANGES - REMOTE MEETINGS**

(Pages  
39 - 42)

Council is asked to review the measures put in place and recommendations made for Council decision making by 31 July 2021 as agreed at its meeting on 16 March 2021.

**10 CHANGES TO CABINET PORTFOLIOS AND APPOINTMENT OF COMMITTEES**

**Recommendations:**

1. Council to note Luke Bennett's appointment by the Leader as the Cabinet Member for Health on 29 June 2021.
2. As a result of the above, appointments are to be made to the Resources and Performance Select Committee, the Planning and Regulatory Committee and the Surrey-Wide Commissioning Committees in Common for the remainder of the 2021/22 Council Year:
  - Rebecca Jennings-Evans to be appointed to the Resources and Performance Select Committee.
  - Bernie Muir to be appointed to the Planning and Regulatory Committee as a substitute.
  - Luke Bennett to be appointed to the Surrey-Wide Commissioning Committees in Common in place of Tim Oliver.
3. Council to delegate authority to the Monitoring Officer to make the necessary changes to the Terms of Reference for the Surrey-Wide Commissioning Committees in Common and to update the Constitution accordingly.
4. Council is asked to note the following changes to the committee memberships for the remainder of the 2021/22 Council Year:

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE  
SELECT COMMITTEE**

Andy Lynch in place of Lesley Steeds.

## **RESOURCES AND PERFORMANCE SELECT COMMITTEE**

Lesley Steeds in place of Andy Lynch.

## **SURREY PENSION FUND COMMITTEE**

Mark Sugden in place of John O'Reilly.

## **JOINT MANAGEMENT COMMITTEE FOR THE SURREY HILLS AREA OF OUTSTANDING NATURAL BEAUTY ("SURREY HILLS BOARD")**

Marisa Heath in place of Denise Turner-Stewart.

- 11 REPORT OF THE CABINET** (Pages 43 - 48)
- To receive the report of the meetings of the Cabinet held on 1 June 2021 and 29 June 2021.
- 12 MINUTES OF CABINET MEETINGS** (Pages 49 - 68)
- Any matters within the minutes of the Cabinet's meetings, and not otherwise brought to the Council's attention in the Cabinet's report, may be the subject of questions and statements by Members upon notice being given to Democratic Services by 12 noon on Monday 12 July 2021.

### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, Woodhatch Place has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chair may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*



**MINUTES OF THE ANNUAL MEETING OF THE COUNTY COUNCIL HELD  
AT WOODHATCH PLACE, 11 COCKSHOT HILL, REIGATE, SURREY, RH2  
8EF, ON 25 MAY 2021 COMMENCING AT 10.00 AM, THE COUNCIL BEING  
CONSTITUTED AS FOLLOWS:**

Helyn Clack (Chair)  
Saj Hussain (Vice-Chair)

Maureen Attewell	Eber Kington
Ayesha Azad	Rachael Lake
Catherine Baart	Victor Lewanski
Steve Bax	David Lewis (Cobham)
John Beckett	David Lewis (Camberley West)
Jordan Beech	Scott Lewis
Luke Bennett	Andy Lynch
Amanda Boote	Andy MacLeod
Liz Bowes	Ernest Mallett MBE
Natalie Bramhall	Michaela Martin
Stephen Cooksey	* Jan Mason
Colin Cross	Steven McCormick
Clare Curran	Cameron McIntosh
Nick Darby	Julia McShane
Fiona Davidson	Sinead Mooney
Paul Deach	Carla Morson
Kevin Deanus	Bernie Muir
Jonathan Essex	Mark Nuti
Robert Evans	John O'Reilly
Chris Farr	Tim Oliver
Paul Follows	Rebecca Paul
Will Forster	George Potter
John Furey	Catherine Powell
Matt Furniss	Penny Rivers
Angela Goodwin	John Robini
Jeffrey Gray	Becky Rush
* Alison Griffiths	Tony Samuels
Tim Hall	Joanne Sexton
David Harmer	Lance Spencer
Nick Harrison	Lesley Steeds
Edward Hawkins	Mark Sugden
Marisa Heath	Richard Tear
Trefor Hogg	Chris Townsend
Robert Hughes	Liz Townsend
Jonathan Hulley	Denise Turner-Stewart
Rebecca Jennings-Evans	Hazel Watson
Frank Kelly	Jeremy Webster
Riasat Khan	Buddhi Weerasinghe
Robert King	Fiona White
	Keith Witham

\*absent

### **27/21 CHAIRMAN [Item 1]**

Under the motion of Tim Oliver, seconded by Robert Evans, it was unanimously:

#### **RESOLVED:**

That Helyn Clack be elected Chair of the Council for the Council Year 2021/22.

#### **STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE:**

Helyn Clack made the statutory declaration of acceptance of office.

The newly elected Chair expressed her thanks to the Members of the Council for electing her as Chair and gave a short speech.

### **28/21 MINUTES [Item 2]**

The minutes of the meeting of the County Council held on 16 March 2021 were submitted and confirmed.

### **29/21 ELECTION OF COUNTY COUNCILLORS [Item 3]**

The Chief Executive, as County Returning Officer, formally reported the return of the County Councillors at the Elections held on 6 May 2021 for each of the 81 County Electoral Divisions in the County.

The Chair welcomed the new and returning Members to the meeting, the first Council meeting being held at the Council's new headquarters - Woodhatch Place.

### **30/21 APOLOGIES FOR ABSENCE [Item 4]**

Apologies for absence were received from Alison Griffiths and Jan Mason.

### **31/21 CHAIRMAN'S ANNOUNCEMENTS [Item 5]**

The Chair made the following announcements:

A huge welcome everyone to today's AGM - I hope you and your loved ones are all safe and well.

A particularly warm welcome to the many new faces I see before me. May I wish you all - both new and returning Members - many congratulations on your recent success at the polls and commiserations to those who lost their seats. This was certainly an election like no other - at the end of a year like no other.

I would like to take this opportunity to thank Members who stood for all parties. I think you will agree with me when I say that campaigning in the middle of a pandemic was no small feat - but as Members do time and time again - we still got the job done. You should all feel very proud.

And let us not forget all the wonderful volunteers at the polling stations who ensured that our residents could not only vote - but do so safely. For that I am truly grateful.

I would also like to take the opportunity to say a big 'thank you' and 'very well done' to all the retiring Members for all that they have achieved throughout their tenure. Surrey is certainly a better place for having them represent their residents and local areas - and I am very grateful and appreciative of all that you have done. Thank you once again and I wish you every success in your next endeavours.

I will not make this too long as we have lots of work ahead of us and you will be hearing a lot from me over the next Council Year - so I will end by wishing you all here today the very best of luck and every success in your roles as Surrey County Councillors - and I look forward to working with you to help make our great county even greater.

### **32/21 DECLARATIONS OF INTEREST [Item 6]**

Rachael Lake declared a non-pecuniary interest noting that her son was an employee of Surrey County Council.

### **33/21 VICE-CHAIRMAN [Item 7]**

Under the motion of John Furey, seconded by Rachael Lake, it was unanimously:

#### **RESOLVED:**

That Saj Hussain be elected Vice-Chair of the Council for the Council Year 2021/22.

#### **STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE:**

Saj Hussain made the statutory declaration of acceptance of office.

The newly elected Vice-Chair expressed his thanks to the Members of the Council for electing him as Vice-Chair and gave a short speech.

### **34/21 MOTION OF THANKS TO RETIRING CHAIRMAN [Item 8]**

Under the motion of the newly elected Chair, seconded by Paul Deach, followed by a speech from Nick Darby on behalf of the Group Leaders in support of the motion, it was unanimously:

#### **RESOLVED:**

That we, the Chair and Members of the Surrey County Council, record our warm appreciation of the distinguished services given to the County and its inhabitants by Tony Samuels during his tenure of office of Chair of the Council from 9 October 2018 to 25 May 2021.

Tony Samuels made a farewell speech.

### **35/21 ELECTION OF LEADER OF THE COUNCIL [Item 9]**

Under the motion of Bernie Muir, seconded by Robert Hughes, it was:

#### **RESOLVED:**

That Tim Oliver be elected Leader of the Council for a four-year term, expiring on the day of the post-election annual meeting in 2025.

### **36/21 LEADER'S STATEMENT [Item 10]**

The Leader thanked the outgoing Cabinet for their enormous contributions over the past two and a half years, he made a detailed statement (Appendix A) and reported on the appointment of the Members of the Cabinet (Appendix B) noting that Becky Rush was appointed as Deputy Leader and that there would be a further appointment to the portfolio of Cabinet Member for Health which he would hold for the time being.

He noted that the details of each of the Cabinet Member portfolios would be made available on the Council's website and that he and the Cabinet Members would be arranging drop-in sessions with Members in the coming weeks.

Members raised the following topics:

- Noted the newly constituted Council, four-year term ahead and Council headquarters, as well as the challenge of Covid-19 recovery going forward.
- Emphasised that it was the role of the opposition to highlight issues, scrutinise thoroughly and oppose where necessary; the Residents' Association and Independent Group as the official opposition would act as a critical friend to ensure the best for all residents including the most vulnerable.
- Highlighted the issues within Children's Services, that despite recent improvements there were areas that needed to be addressed and that it was vital to scrutinise the newly commissioned Children's Emotional Wellbeing and Mental Health Contract (EWMH) with a particular focus on the transition from Children's to Adult Social Care Services.
- That the momentum gained in the last year regarding adult mental health must be maintained, ensuring that recommendations from the Mental Health Task Group continue to be implemented.
- Noted the continued disappointment in central government on the lack of funding and pressure in local authorities regarding Adult Social Care.
- That the focus for Land and Property Services must be on using the Council's assets more productively, by growing in-house expertise regarding the provision of extra care housing and by working closely with borough and district councils. It was crucial to spend wisely so as not to allow the costly deterioration of the Council's property assets.
- Hoped that the planned overall £3 million in savings from the move to Woodhatch Place and the Dakota building would be achieved and monitored.

- Noted the need to constantly review the Council's finances, that the £176 million in efficiencies over the next four years must not be at the cost of service reduction.
- That the Council must not lose sight of climate change in all its work.
- Congratulated the newly elected Chair and all Members, despite political differences it was a privilege to serve the county.
- Noted that the enlarged and experienced pool of Liberal Democrats would play their part on the committees by scrutinising the Leader and Cabinet, on areas such as Covid-19 recovery, climate change, Adult Social Care, Children's Services and ensuring better value for money for residents.
- Praised staff for enabling the socially distanced meeting, noting disappointment in the Government's decision to not extend the provision for remote formal council meetings.
- Welcomed the more politically balanced Council, was pleased that Members could meet in person in the new Council headquarters and hoped that the way Woodhatch Place was utilised would set the tone for how the Council could lead on the delivery of Surrey's climate commitments whilst improving the wellbeing of its residents.
- Noted that Covid-19 had exacerbated challenges which needed to be overcome, by pressing for improvements in Children's services and Adult Social Care, to re-provide youth services, to expand mental health support for young people, to expedite extra care sites for older residents and deliver the new special needs places for vulnerable children in Surrey.
- That with the Council operating within the county and remote working a norm, asked the Leader to provide an update on plans to reduce Woodhatch Place's carbon emissions and the progress on the promised transport measures such as the new bus service.
- Noted the decline in long distance business airline travel as a result of the pandemic and that Surrey's future must link the wellbeing and work of its residents with the Council's plans to cut carbon emissions to zero.
- That the focus must be on green recovery, businesses in Surrey must deliver much of the £15 billion needed to cut the country's carbon emissions to zero and halve carbon emissions in Surrey by 2025.
- Stressed the need to end persistent unemployment and to replace airport job losses, and asked how the Council with government investment would lead to create diverse local economies including the provision of long-term climate and care jobs in Surrey - utilising National Vocational Qualifications (NVQs) and new training opportunities.
- Congratulated the Leader and Conservative Group on their continued administration, as well as the political parties which had increased their seats, welcoming the new Labour and Co-operative Member.
- Reiterated that it was the role of all Members to support and challenge the administration.
- Highlighted three local issues of concern to residents including the disarray at a local borough council, the cuts to Surrey Fire and Rescue Service (SFRS) and the negative state of roads including potholes.
- Asked the Leader to press the eleven Surrey Members of Parliament to lobby the Government to provide national investment to tackle local issues, including support to those in Surrey with Grenfell Tower style cladding.
- Stressed that one issue that had not changed was the county's Ofsted rating, despite improvements the recent interim visit highlighted

problems within Children's Services including disability services, children's long-term neglect and children's placements. To be regarded as successful, over the next four years the Council must achieve a 'Good' Ofsted rating or better.

- Highlighted the Leader's omission of Surrey's Climate Change Strategy, that climate change and biodiversity decline were existential threats and asked whether the Leader would ensure that there would be targets in place and lines of accountability across the county to measure progress.

### **37/21 ANNUAL REVIEW OF POLITICAL PROPORTIONALITY [Item 11]**

The report was introduced by the Leader of the Council.

Robert Evans referred to the error on page 7 of the supplementary agenda within the table in paragraph four in which the 'Number of seats on committees' for the Labour Group was replaced by a comma rather than a 2.

Noting the above amendment which would subsequently be made to the supplementary agenda, it was:

**RESOLVED** (with no Members voting Against):

That the committee sizes and scheme of proportionality be adopted for 2021/22 (Appendix C).

### **38/21 APPOINTMENTS OF COMMITTEES [Item 12]**

The Chair referred to the nominations in the supplementary agenda.

**RESOLVED** (with no Members voting Against):

That the Council agreed: (Appendix D)

1. To appoint Members to serve on the Committees of the Council for the Council year 2021/22 in accordance with the wishes of political groups.
2. To authorise the Chief Executive to make changes to the membership of any of the Council's Committees as necessary during the Council year in accordance with the wishes of political groups.
3. To appoint the County Councillors representing divisions in the Woking borough area and Councillor Matt Furniss to serve on the Woking Joint Committee for the Council year 2021/22.
4. To appoint the County Councillors representing divisions in the Spelthorne borough area to serve on the Spelthorne Joint Committee for the Council year 2021/22.
5. To appoint the County Councillors representing divisions in the Runnymede borough area to serve on the Runnymede Joint Committee for the Council year 2021/22.
6. To appoint the County Councillors representing divisions in the Guildford borough area to serve on the Guildford Joint Committee for the Council year 2021/22.
7. To appoint the remaining County Councillors for each district/borough area to serve on the appropriate Local Committee for the Council year 2021/22, and to authorise the Chief Executive to

appoint an equal number of district/borough councillors to the Local Committees following nominations by the district and borough councils, which they should be requested to make politically proportional to their Membership.

8. To appoint the Council's representative to the Surrey Police and Crime Panel for the Council year 2021/22.
9. To appoint four Members (one of whom must be a Cabinet Member and the others County Councillors representing divisions that include the Basingstoke Canal) to the Basingstoke Canal Joint Management Committee.
10. To appoint up to two Members to the Buckinghamshire County Council and Surrey County Council Joint Trading Standards Service Committee, one of whom must be a Cabinet Member; the other in an advisory non-voting role.
11. To note the Leader's appointments to the Council's Executive Committees as outlined above.

#### **39/21 ELECTION OF COMMITTEE CHAIRMEN AND VICE-CHAIRMEN [Item 13]**

The Chair referred to the nominations in the supplementary agenda.

##### **RESOLVED:**

That the Members listed (Appendix E) are duly elected as Chairmen and Vice-Chairmen respectively of the Committees as shown for 2021/22.

#### **40/21 SURREY PAY POLICY STATEMENT 2021/2022 [Item 14]**

The Leader of the Council introduced the report, highlighting the main points that must be covered by the Statement and outlined the cross-party composition of the People, Performance and Development Committee (PPDC) which acted as the Council's remuneration committee.

He noted that there had been challenging negotiations with the Trade Unions over the past year, resulting in their refusal to enter into a collective agreement as the Council adopted the Government's guidelines of giving no salary increases to any members of staff earning more than £30,000. He explained that 86% of staff entitled to both a pay award and incremental increase, received a real increase in pay. The details of remuneration levels for staff including Chief Officers were on the Council's website.

Robert King paid tribute to Yvonna Lay, a previous Member for her political service.

He referred to the Kickstart Scheme which was beneficial in terms of getting young people into work, noting that the pandemic had a negative impact on the pay settlement for those aged under twenty-five. He asked the Council to review the Kickstarter Pay Rates which he considered to be poverty pay.

In response, the Leader would take the matter back to the PPDC.

##### **RESOLVED:**

That Council agreed the Pay Policy Statement for 2021/2022.

#### **41/21 REPORT OF THE CABINET [Item 15]**

The Leader of the Council presented the report of the Cabinet meetings held on 30 March 2021 and 27 April 2021.

#### **Recommendations on Policy Framework Documents:**

There were none.

#### **Reports for Information/Discussion:**

##### **30 March 2021:**

- A. Alternative Curriculum Pathways and Reintegration Support
- B. Management and Enforcement of HGV Weight Restrictions- 'HGV Watch'
- C. A New Rail Strategy for Surrey 2021

##### **27 April 2021:**

- D. Surrey's Economic Future: Progress Update
- E. Acquisition of Land in Support of the River Thames Scheme
- F. Quarterly Report on Decisions Taken Under Special Urgency Arrangements: 17 March 2021 - 25 May 2021

#### **RESOLVED:**

1. That Council noted that there had been one urgent decision in the last two months.
2. That the report of the meetings of the Cabinet held on 30 March 2021 and 27 April 2021 be adopted.

#### **42/21 MINUTES OF CABINET MEETINGS [Item 16]**

No notification had been received by the deadline from Members wishing to raise a question or make a statement on any matters in the minutes.

#### Chair's concluding remarks:

The Chair recognised that the meeting had been held in an unusual fashion outside of the Council Chamber in order to comply with social distancing requirements and thanked Members for their patience and cooperation.

[Meeting ended at: 11.17 am]

---

**Chair**

414



## Leader's Statement – Annual County Council, 25 May 2021

---

Thank you Chair.

On behalf of all Members may I congratulate you on your appointment as Chair. As we have just heard you have been a committed Member of this Council for many years and it is entirely befitting that your dedication to improving the lives and opportunities for the residents of Surrey is recognised with this appointment. I very much look forward to working with you during your period of office.

As the febrile atmosphere of the elections dies down, can I welcome all Members of the Council whether newly elected or returning. It is great to be meeting in person albeit rather constrained with the continuing social distancing measures. Can I thank our Chief Executive and her team for the way in which they organised and successfully ran the elections across the county. It was a major logistical challenge but one that passed without hitch entirely due to the detailed planning and execution. So thank you Joanna.

Today is not the day for long speeches, but I thank the Council for electing me to serve a further term as Leader. It is a great privilege for all of us to be elected to serve our communities and even more so to lead this Council. It is a role that I take very seriously and one in which I hope I can continue to help build on the real progress we have made in transforming this Council.

Chair I wonder if I might be permitted to repeat my closing comments at the last Council meeting. I apologise to returning Members who I am sure will have my words at the very forefront of their minds but in the context of the work of this Council, I said that no one can pretend that this is an easy challenge but equally no one can or should pretend that we aren't meeting that challenge. I said it will be for the new Council to set the tone for the next 4 years but for my own part I hoped it stayed true to the principles that have been guiding us; to have a county of equal opportunity, of equal access to healthcare systems, where we address the issues that affect life expectancy but above all that we genuinely mean it when we say that we must ensure no one in this county is left behind.

Chair I am delighted that the residents of Surrey have given us the mandate to continue with that work and I am sure all Members will want to join us on that journey as we push forward with making this great county the place of choice to live, to work, to visit, to run a business, to enjoy our fantastic countryside, and a county for us all to take pride in.

There is still much to do but I am confident that the members of this Council will want to help in whatever they can over the next 4 years to realise those ambitions. That is why we are here and that is what we must do.

Thank you.

County Council Meeting – 25 May 2021

**ANNUAL MEETING OF THE COUNCIL**

The Leader of the Council has appointed the following Members to the Cabinet for the Council year 2021/2022:

<b>Cabinet Member</b>	<b>Portfolio</b>
Clare Curran	Cabinet Member for Children and Families
Denise Turner-Stewart	Cabinet Member for Education and Learning
Sinead Mooney	Cabinet Member for Adults
Natalie Bramhall	Cabinet Member for Economic Development and Property
Becky Rush ( <b>Deputy Leader</b> )	Cabinet Member for Finance and Resources
Matt Furniss	Cabinet Member for Transport and Infrastructure
Marisa Heath	Cabinet Member for Environment
Mark Nuti	Cabinet Member for Communities
Tim Oliver ( <b>Leader</b> ) - temporary holder	Cabinet Member for Health

<b>Deputy Cabinet Member</b>	<b>Portfolio</b>
Maureen Attewell	Deputy Cabinet Member for Children and Lifelong Learning
Edward Hawkins	Deputy Cabinet Member for Property
Kevin Deanus	Deputy Cabinet Member for Communities
Steve Bax	Deputy Cabinet Member to the Leader

This page is intentionally left blank

**ANNUAL REVIEW OF POLITICAL PROPORTIONALITY – 2021/22****Report of the Chief Executive**

1. The Council is asked to formally review the proportional political allocation of places on committees and to adopt a scheme of proportionality for the Council year 2021/22.
2. The Local Government and Housing Act 1989 requires local authorities to review committee membership and political representation annually.
3. By law, seats on committees must be allocated in proportion to the political composition of the Council. An authority can only decide that it wishes to adopt an arrangement other than a proportional one if no Member votes against it.
4. The number of seats of each group on the Council and the resulting number of seats on committees and percentages are as follows:

	Conservative	Residents' Association & Independent	Liberal Democrats	Labour	Green
Number of Council seats	47	16	14	2	2
Number of seats on committees	53	18	16	2	2
Percentage	52.80%	17.98%	15.73%	2.25%	2.25%

N.B The Local Government (Committees and Political Groups) Regulations 1990 require a constituted political group to be two or more members.

5. In determining the allocation of seats on ordinary committees, the proportion that each political group forms of the total membership of the Council is applied to the total number of elected Member seats on each committee. Generally, fractional entitlements of less than one half are rounded down and entitlements of one half or more are rounded up. So that this process of rounding does not result in advantage to one political group, the aggregate membership of all the ordinary committees must also be in line with the proportions on the County Council.
6. It is proposed that the number of seats on each of the four select committees is increased by one seat from 12 seats to 13 seats (please note that there are additional co-optee members on the Adults and Health Select Committee and the Children, Families, Life-long Learning and Culture Select Committee and these have been included in the seat allocations.
7. With that in mind, a scheme of proportionality for 2021/22 is attached at Annex 1.

**RESOLVED** (with no Members voting Against):

That the committee sizes and scheme of proportionality as set out in Annex 1 be adopted for 2021/22.

**CONTACT**

Paul Evans  
Director of Law & Governance

**TEL NO:**

020 8213 2584

**BACKGROUND PAPERS:**

Local Government and Housing Act 1989  
Proportional Representation Table  
Constitution of the Council

## SCHEME OF PROPORTIONALITY 2021/22

	CON	RA & IND	LIB DEM	LAB	GREEN	Total	Figs last year^
SELECT COMMITTEES							
Adults & Health	7	3	2	1	0	13*	12
Children, Families, Lifelong Learning & Culture	7	3	2	0	1	13*	12
Communities, Environment & Highways	7	3	2	0	1	13	12
Resources & Performance	7	2	3	1	0	13	12
PLANNING & REGULATORY COMMITTEE	7	2	2	0	0	11	11
AUDIT & GOVERNANCE COMMITTEE	4	1	1	0	0	6	6
PEOPLE, PERFORMANCE & DEVELOPMENT COMMITTEE	4	1	1	0	0	6	6
SURREY PENSION FUND COMMITTEE	4	1	1	0	0	6*	6
						81	77
MEMBER CONDUCT PANEL	6	2	2	0	0	10	10
<b>TOTAL</b>	<b>53</b>	<b>18</b>	<b>16</b>	<b>2</b>	<b>2</b>	<b>91</b>	<b>87</b>

\* additional co-opted members are appointed to this committee

^ figures given for similar committee, where possible

**Note:** Local and Joint Area Committees comprise the County Councillors for the electoral divisions within each Borough/District area and are not therefore required to be politically proportional.

This page is intentionally left blank



**ANNUAL MEETING OF THE COUNCIL: 25 MAY 2021**

**APPOINTMENT OF BOARDS AND COMMITTEES**

**ADULTS AND HEALTH SELECT COMMITTEE (13)**

*Politically proportionate scrutiny committee. Co-opts three district & borough councillors. The committee has responsibility for statutory health scrutiny in Surrey.*

<b>Conservative (7)</b> Trefor Hogg Rebecca Jenning-Evans Frank Kelly Riasat Khan David J Lewis (Camberley West) Bernie Muir Buddhi Weerasinghe	<b>Residents' Association &amp; Independent (3)</b> Nick Darby Chris Farr Ernest Mallet MBE
	<b>Liberal Democrats (2)</b> Angela Goodwin Carla Morson
	<b>Labour (1)</b> Robert Evans

**SOUTH WEST LONDON AND SURREY JOINT HEALTH OVERVIEW AND SCRUTINY COMMITTEE (2)**

*Chairman and Vice-Chairman of Statutory Health Scrutiny function*

Bernie Muir
-------------

**SOUTH WEST LONDON AND SURREY JOINT HEALTH OVERVIEW AND SCRUTINY COMMITTEE SUB-COMMITTEE (1)**

*Chairman of Statutory Health Scrutiny function*

Bernie Muir
-------------

**CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE (13)**

*Politically proportionate scrutiny committee with four co-optees: two diocesan representatives (Catholic and Church of England), appoints at least two*

*Parent-Governor representatives as the select committee with responsibility for scrutiny of the executive's education functions.*

<p><b>Conservative (7)</b></p> <p>Ayesha Azad Liz Bowes Alison Griffiths Rachael I Lake Lesley Steeds Mark Sugden Jeremy Webster</p>	<p><b>Residents' Association &amp; Independent (3)</b></p> <p>Fiona Davidson Michaela Martin Chris Townsend</p>
	<p><b>Liberal Democrats (2)</b></p> <p>Liz Townsend Fiona White</p>
	<p><b>Green (1)</b></p> <p>Jonathan Essex</p>

**COMMUNITIES, ENVIRONMENT AND HIGHWAYS SELECT COMMITTEE (13)**

*Politically proportionate scrutiny committee.*

<p><b>Conservative (7)</b></p> <p>Jordan Beech Paul Deach John Furey Jonathan Hulley Cameron McIntosh John O'Reilly Keith Witham</p>	<p><b>Residents' Association &amp; Independent (3)</b></p> <p>Colin Cross Jan Mason Andy MacLeod</p>
	<p><b>Liberal Democrats (2)</b></p> <p>Stephen Cooksey Lance Spencer</p>
	<p><b>Green (1)</b></p> <p>Catherine Baart</p>

## RESOURCES AND PERFORMANCE SELECT COMMITTEE (13)

*Politically proportionate scrutiny committee.*

<p><b>Conservative (7)</b></p> <p>Luke Bennett David Harmer Bob Hughes Andy Lynch Rebecca Paul Tony Samuels Jeremy Webster</p>	<p><b>Residents' Association &amp; Independent (2)</b></p> <p>Nick Darby Steven McCormick</p>
	<p><b>Liberal Democrats (3)</b></p> <p>Will Forster John Robini Hazel Watson</p>
	<p><b>Labour (1)</b></p> <p>Robert King</p>

## PLANNING & REGULATORY COMMITTEE (11)

*Politically proportionate non-executive committee with responsibility for decisions on planning and development control; licensing and registration functions; commons registration; health and safety; births, deaths and marriages and rights of way and highways.*

<p><b>Conservative (7)</b></p> <p>Tim Hall Jonathan Hulley David Lewis (Cobham) Victor Lewanski Scott Lewis Richard Tear Jeremy Webster</p>	<p><b>Residents' Association &amp; Independent (2)</b></p> <p>Ernest Mallett MBE Catherine Powell</p> <p><b>Substitutes (up to 7):-</b></p> <p>Amanda Boote Nick Darby</p>
	<p><b>Liberal Democrats (2)</b></p> <p>Penny Rivers Jeffrey Gray</p> <p><b>Substitutes (up to 7):-</b></p> <p>Stephen Cooksey Fiona White Carla Morson</p>
<p><b>Substitutes (up to 7):-</b></p> <p>Luke Bennett David Harmer Trefor Hogg Riasat Khan Mark Sugden Keith Witham Buddhi Weerasinghe</p>	

## AUDIT & GOVERNANCE COMMITTEE (6)

*Politically proportionate non-executive committee with responsibility for decisions on audit, governance and financial account matters.*

<p><b>Conservative (4)</b></p> <p>David Lewis (Cobham) Victor Lewanski Rebecca Paul Richard Tear</p>	<p><b>Residents' Association &amp; Independent (1)</b></p> <p>Joanne Sexton</p>
	<p><b>Liberal Democrats (1)</b></p> <p>Stephen Cooksey</p>

## PEOPLE, PERFORMANCE AND DEVELOPMENT COMMITTEE (6)

*Politically proportionate committee with responsibility for policies on staff pay & conditions, arrangements for consultation with unions, resolving disputes and promoting development and training. The Committee is also responsible for appointing and dismissing chief officers.*

<p><b>Conservative (4)</b></p> <p>Mark Nuti Tim Oliver Becky Rush Denise Turner-Stewart</p> <p><b>Substitutes (up to 7 Cabinet Members):-</b></p> <p>Natalie Bramhall Clare Curran Matt Furniss Marisa Heath Sinead Mooney</p>	<p><b>Residents' Association &amp; Independent (1)</b></p> <p>Eber Kington</p> <p><b>Substitutes (up to 7):-</b></p> <p>Colin Cross Nick Harrison Ernest Mallett MBE Catherine Powell</p>
	<p><b>Liberal Democrats (1)</b></p> <p>Will Forster</p> <p><b>Substitutes (up to 7):-</b></p> <p>Fiona White</p>

## SURREY PENSION FUND COMMITTEE (6)

*Politically proportionate non-executive committee with responsibility for the governance and administration of the Surrey County Council Pension Fund. The Committee is made up of elected Members as well as co-opted members who provide stakeholder membership. The co-opted members represent the members of the Fund (trade union representation), District and Borough Councils and other employers in the Fund.*

<b>Conservative (4)</b>  David Harmer Trefor Hogg John O'Reilly Richard Tear	<b>Residents' Association &amp; Independent (1)</b>  Nick Harrison
	<b>Liberal Democrats (1)</b>  George Potter
<b>Co-opted Members (4)*</b> – One representative (trade union) from employee members of the Fund – Two representatives from Districts and Boroughs of the Fund; – One representative from all other employers in the Fund.	

\* Authorise the Chief Executive to appoint the co-opted Members of the Surrey Pension Fund Committee following nominations from each stakeholder group listed above.

## MEMBER CONDUCT PANEL (10) \*

*A politically proportionate non-executive committee that will determine whether a Member or co-opted member of the Council has breached the Members' Code of Conduct, having regard to the Council's published arrangements for dealing with standards allegations.*

<b>Conservative (6)</b>  Liz Bowes Helyn Clack David Harmer Saj Hussain Tony Samuels Keith Witham	<b>Residents' Association &amp; Independent (2)</b>  Amanda Boote Eber Kington
	<b>Liberal Democrats (2)</b>  Paul Follows John Robini

*\*Must include Chairman and Vice-Chairman of the Council*

### **POLICE AND CRIME PANEL (1)**

***The role of the Panel will be to maintain a regular check and balance on the performance of the directly elected Police and Crime Commissioner. The Panel is hosted by Surrey County Council, and consists of one elected member (councillor) from each of Surrey's twelve local authorities and two co-opted independent members***

<b><i>Nominations received:</i></b>	Keith Witham
-------------------------------------	--------------

### **BUCKINGHAMSHIRE COUNTY COUNCIL AND SURREY COUNTY COUNCIL JOINT TRADING STANDARDS SERVICE COMMITTEE (2)\***

*Joint committee with Buckinghamshire County Council to oversee the leadership and direction, oversight and governance of the joint service.*

<b><i>Nominations received:</i></b>	Natalie Bramhall and Scott Lewis
-------------------------------------	----------------------------------

*\*One County Councillor, who must be a Cabinet Member. In addition, the County Council can appoint one county councillor to undertake a non-voting advisory role.*

### **BASINGSTOKE CANAL JOINT MANAGEMENT COMMITTEE (4)\***

*Joint committee with responsibility for management and maintenance of the Basingstoke Canal as an environmental navigational and recreational asset in accordance with the policy and budgetary framework set for the Committee and the balancing of the interests of all users of the Basingstoke Canal and conservation of the natural environment.*

<b><i>Nominations received:</i></b>	Paul Deach, Marisa Heath, Saj Hussain and Riasat Khan
-------------------------------------	---

*\*Must include a Cabinet Member and three Members representing divisions which include the Basingstoke Canal in their area.*

The County Council is asked to note the following Committee Appointments made by the Leader of the Council:

**JOINT MANAGEMENT COMMITTEE FOR THE SURREY HILLS AREA OF OUTSTANDING NATURAL BEAUTY (“SURREY HILLS BOARD”) (1)\***

*Joint committee consisting of representatives from local authorities, public bodies and agencies, landowners, land managers and farmers, and other special interest groups to oversee the AONB management plan.*

<b>Appointment:</b>	Denise Turner-Stewart
---------------------	-----------------------

*\*Must be a Cabinet Member*

**STRATEGIC INVESTMENT BOARD (4)\***

<b>Appointment:</b>	Natalie Bramhall, Matt Furniss, Tim Oliver and Becky Rush
---------------------	---

*\*Up to five Cabinet Members including the Leader and Deputy Leader and the portfolio holders for Property, Finance and Corporate Support.*

**ORBIS JOINT COMMITTEE (2)\***

<b>Appointment:</b>	Matt Furniss and Becky Rush
---------------------	-----------------------------

*\*Two Cabinet Members.*

**SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON (3)\***

<b>Appointment:</b>	Clare Curran, Sinead Mooney and Tim Oliver
---------------------	--

*\*The Leader, Cabinet Member for Adults and Health and the Cabinet Member for Children, Young People and Families*

**RESOLVED** (with no Members voting Against):

That the Council agreed:

- (1) To appoint Members to serve on the Committees of the Council for the Council year 2021/22 in accordance with the wishes of political groups.**
- (2) To authorise the Chief Executive to make changes to the membership of any of the Council's Committees as necessary during the Council year in accordance with the wishes of political groups.**
- (3) To appoint the County Councillors representing divisions in the Woking borough area and Councillor Matt Furniss to serve on the Woking Joint Committee for the Council year 2021/22.**
- (4) To appoint the County Councillors representing divisions in the Spelthorne borough area to serve on the Spelthorne Joint Committee for the Council year 2021/22.**
- (5) To appoint the County Councillors representing divisions in the Runnymede borough area to serve on the Runnymede Joint Committee for the Council year 2021/22.**
- (6) To appoint the County Councillors representing divisions in the Guildford borough area to serve on the Guildford Joint Committee for the Council year 2021/22.**
- (7) To appoint the remaining County Councillors for each district/borough area to serve on the appropriate Local Committee for the Council year 2021/22, and to authorise the Chief Executive to appoint an equal number of district/borough councillors to the Local Committees following nominations by the district and borough councils, which they should be requested to make politically proportional to their Membership.**
- (8) To appoint the Council's representative to the Surrey Police and Crime Panel for the Council year 2021/22.**
- (9) To appoint four Members (one of whom must be a Cabinet Member and the others County Councillors representing divisions that include the Basingstoke Canal) to the Basingstoke Canal Joint Management Committee.**
- (10) To appoint up to two Members to the Buckinghamshire County Council and Surrey County Council Joint Trading Standards Service Committee, one of whom must be a Cabinet Member; the other in an advisory non-voting role.**



**(11) To note the Leader's appointments to the Council's Executive Committees as outlined above.**

This page is intentionally left blank

<b>ANNUAL MEETING OF THE COUNCIL: 25 MAY 2021</b> <b>ELECTION OF CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES</b> <b>2021/22</b>
--

<b>SELECT COMMITTEES</b>		
	<b>Chairman</b>	<b>Select Committee Task Group Leads</b>
<b>Adults and Health</b>	Bernie Muir	1. Riasat Khan 2. Angela Goodwin
<b>Children, Families, Lifelong Learning and Culture</b>	Liz Bowes	1. Ayesha Azad 2. Chris Townsend
<b>Communities, Environment &amp; Highways</b>	John O'Reilly	1. Paul Deach 2. Andy MacLeod
<b>Resources and Performance</b>	Nick Darby	1. Rebecca Paul 2. Will Forster
<b>REGULATORY COMMITTEES</b>		
	<b>Chairman</b>	<b>Vice-Chairman</b>
<b>PEOPLE, PERFORMANCE AND DEVELOPMENT COMMITTEE</b>		
	Tim Oliver	Becky Rush
<b>AUDIT &amp; GOVERNANCE COMMITTEE</b>		
	David Lewis (Cobham)	Victor Lewanski
<b>PLANNING &amp; REGULATORY COMMITTEE</b>		
	Tim Hall	Jeremy Webster
<b>SURREY PENSION FUND COMMITTEE</b>		
	Nick Harrison	Trefor Hogg

<b>LOCAL COMMITTEES</b>		
<b>DISTRICT</b>	<b>CHAIRMAN</b>	<b>VICE-CHAIRMAN</b>
<b>Elmbridge</b>	Rachael Lake	Steve Bax
<b>Epsom &amp; Ewell</b>	John Beckett	Steven McCormick
<b>Mole Valley</b>	Tim Hall	Stephen Cooksey
<b>Reigate &amp; Banstead</b>	Victor Lewanski	Luke Bennett
<b>Surrey Heath</b>	Paul Deach	Trefor Hogg
<b>Tandridge</b>	Cameron McIntosh	Lesley Steeds
<b>Waverley</b>	David Harmer	Andy MacLeod

<b>JOINT COMMITTEES</b>		
<b>Guildford</b>	Borough to appoint	Fiona White
<b>Runnymede Joint Committee</b>	John Furey	Borough to appoint
<b>Spelthorne Joint Committee</b>	Alison Griffiths	Borough to appoint
<b>Woking Joint Committee</b>	Borough to appoint	Liz Bowes

**RESOLVED** (with no Members voting Against):

**That the Members listed are duly elected as Chairmen and Vice-Chairmen respectively of the Committees as shown for 2021/22.**

**Queen's Birthday Honours 2021 for Surrey**

**Companions of the Order of the Bath (CB)**

Mr Stephen Philip Oldfield

**Commanders of the Order of the British Empire (CBE)**

Mr Mark Proctor

**Officers of the Order of the British Empire (OBE)**

Mrs Audrey Gallagher

Professor Joanna Margaret Pritchard MBE

Alexander Murray Russell

**Members of the Order of the British Empire (MBE)**

Ms Sophia Tendai Chandauka

Ms Elizabeth Jane Curtis

Mr Jonathan Elliot

Miss Kiran Kumari Jassal

Ms Amanda Jane Lambert

Mrs Deirdre Mary Leach

Reverend Lesley Jane Mason

Mrs Christina Elizabeth Mountain

Mr Robert James Thomas

Ms Sophie Westlake

Mrs Catherine Maria Elizabeth Wharton

**Medallists of the Order of the British Empire (BEM)**

Councillor Carole Agnes Cockburn

Ms Alison Fielding

Mr Kenneth Iredale

Mr Ian Gareth Jones

Mr Matthew William Killick

Mr Mohammad Jamil Radha

This page is intentionally left blank



## OFFICER REPORT TO COUNCIL

### REVIEW OF COVID RELATED CONSTITUTIONAL CHANGES

#### KEY ISSUE/DECISION:

The Council's Constitution sets out the rules and procedures for both executive (Cabinet) and non-executive (Council) decision making. In light of the national situation around coronavirus and prior to any emergency legislation being put in place, Council approved a number of recommendations and delegations at its meeting on 16 March 2021 in preparation for any special arrangements that may be required in order to allow council business to continue due to the Government not extending the Remote Meetings legislation.

It was agreed that these recommendations would be reviewed by 31 July 2021 and it is proposed that the delegations be removed.

#### DECISION MAKING:

##### **Remote meeting legislation**

1. Under the Coronavirus Act 2020 new regulations (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 were created enabling local authorities to hold meetings remotely before 7 May 2021. The Remote Meeting Regulations ceased to be in force from 7 May 2021 and Local Authorities have had to revert to in person meetings and/or the use of delegations to officers.
2. The Council has successfully held a number of in-person committee meetings in line with social distancing measures including the Council's AGM in May. It has also utilised officer delegations where in-person meetings have not been possible.

##### **Executive (Cabinet) decision making and Scrutiny**

3. The Leader has authority to make any executive decision and may delegate to Cabinet, individual Cabinet Members or officers as the Leader considers necessary for the proper management of council business.

4. While the Leader is able to amend the delegations with the Leader's Scheme of Delegation, the Council's Financial Regulations and Procurement Standing Orders set out the thresholds for decision making and provide that some decisions need to be made collectively by Cabinet.
5. The 16 March 2021 Council report agreed to amend the Financial Regulations and other rules so that any reference to Cabinet requires either a formal Cabinet meeting or the Leader or nominated Cabinet Member individually making a decision in consultation with two other Cabinet Members (a quorum of Cabinet).
6. It is recommended that this definition reverts back and that any reference to Cabinet will be referring to a formal Cabinet meeting.

### **Non-executive decision making**

7. Council has responsibility for non-executive decision making and has delegated some function to committees and officers e.g. planning and regulatory committee and audit and governance committee.
8. In the 16 March report, it was agreed that all non-executive decision making would be delegated to officers (as far as the law allows) and that these delegations would only be used on a case by case basis and following agreement of the chairman or nominated member of the relevant regulatory committee. The delegations have only been used where an in-person meeting had not been possible and where the delegations have been used an informal remote meeting has been held to allow Members to put forward their views before any decisions were taken by the Proper Officer.

### **Decisions taken under the 16 March 2021 delegations**

9. Following the Council being unable to continue to hold formal remote committee meetings from 7 May 2021, the officer delegations have only been used in one instance by the Health and Wellbeing Board on 2 June 2021.
10. In this instance, an informal remote meeting of the committee took place to informally consider and debate any items of business and allow the full committee to put forward their views. Following this informal meeting, the Proper Officer then took decisions based on the recommendations of the committee. The agenda and reports for this meeting were made available to the public along with a record of the decisions taken by the Proper Officer and the minutes from the informal meeting.
11. The Council has not had to use the officer delegations for any other decision making.



## **Urgent decisions**

12. The Council already has arrangements in place for decisions that need to be made in cases of special urgency. Standing orders enable the Chief Executive to act on behalf of the organisation in consultation with the Section 151 Officer and Monitoring Officer and Cabinet Members as appropriate. These arrangements will remain in place should urgent decision making need to take place.

## **Non-attendance at council meetings**

13. Section 85(1) of the Local Government Act 1972 states that all councillors must attend a committee meeting of the council within a six-month period unless the failure was due to a reason approved by the local authority.
14. On 16 March 2021, Council resolved that special dispensation would be granted to all members for any non-attendance at meetings to the 31 October 2021 and it is proposed that this be reviewed at the 12 October Council meeting.

## **Remote Meetings – Ministry of Housing, Communities and Local Government call for evidence**

15. The Council has welcomed the opportunity to put forward its views to the Ministry of Housing, Communities and Local Government's Local Authority Remote Meetings: Call for Evidence and a full response to this was submitted. The Council remains supportive of local authorities having flexibility and local choice as to whether to hold meetings remotely going forward.
16. Surrey County Council continues to urge the Government to favourably consider the request to amend the provisions in the Act to allow local authorities to continue to hold remote or hybrid meetings, with appropriate safeguards to maintain transparency. Local authorities have now had extensive experience of conducting remote meetings over the past year and the continued ability to hold remote meetings will be to the benefit of local authorities, councillors and the public at large.

<b><u>RECOMMENDATIONS:</u></b>
--------------------------------

### **Council agrees:**

1. To redefine the definition within the Council's Constitution to define Cabinet as a formal meeting of Cabinet.
2. To remove the delegation for all non-executive decision making to be delegated to the Proper Officer in consultation with the relevant

committee chairman and for any non-executive decision making to be undertaken in line with the Council's Scheme of Delegation.

3. To review the dispensation for non-attendance at meetings in relation to the six-month rule as set out in section 85(1) of the Local Government Act 1972 at 12 October Council meeting.
4. To note that the Council has provided a full response to the Ministry of Housing, Communities and Local Government's call for evidence in relation to the future of remote local authority meetings.

---

**Lead/Contact Officers:**

Paul Evans, Director of Law and Governance

Email: [paul.evans@surreycc.gov.uk](mailto:paul.evans@surreycc.gov.uk) tel: 02082132584

**Sources/background papers:**

Constitution of the Council

16 March Council report – Constitutional Changes – Remote meetings

MHCLG Remote local authority meetings call for evidence – Surrey County Council response

County Council Meeting – 13 July 2021

### **REPORT OF THE CABINET**

The Cabinet met on 01 June and 29 June 2021.

In accordance with the Constitution, Members can ask questions of the appropriate Cabinet Member, seek clarification or make a statement on any of these issues without giving notice.

The minutes containing the individual decisions for the meetings above have been included within the original agenda at Item 12. Any Cabinet responses to Committee reports are included in or appended to the minutes. If any Member wishes to raise a question or make a statement on any of the matters in the minutes, notice must be given to Democratic Services by 12 noon on the last working day before the County Council meeting (Monday 12 July 2021).

For members of the public all non-confidential reports are available on the web site ([www.surreycc.gov.uk](http://www.surreycc.gov.uk)) or on request from Democratic Services.

### **RECOMMENDATIONS ON POLICY FRAMEWORK DOCUMENTS**

#### **A. VARIATION TO ADMISSION ARRANGEMENTS FOR SURREY'S COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS FOR SEPTEMBER 2021 AND SEPTEMBER 2022**

That Cabinet RECOMMENDS that the County Council approves the admission arrangements for community and voluntary controlled schools and co-ordinated schemes (as set out in the Cabinet paper from 29 June 2021)

1. That, subject to the new School Admissions Code coming into force on 1 September, the admission arrangements for community and voluntary controlled schools for 2021 and 2022 are varied to give top priority for children adopted from state care outside England, alongside looked after children and other previously looked after children.

#### **Reasons for decisions:**

- It will ensure the local authority complies with the new School Admissions Code that is due to come in to force on 1 September 2021.
- It will ensure that children adopted from state care outside England are given the same priority for admission as children adopted from state care in England.

### **REPORTS FOR INFORMATION / DISCUSSION**

#### **At its meeting on 01 June 2021 Cabinet considered:**

#### **B. LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN PUBLIC REPORT REGARDING THE END OF LIFE CARE PROVIDED BY A COMMISSIONED CARE HOME**

This report concerns the findings of the Local Government and Social Care Ombudsman in response to a complaint concerning a Surrey funded care home and the end of life care received by the complainant Mrs X's late mother, Mrs Y. As the

Ombudsman has found maladministration causing injustice has occurred under Section 31 (2) of the Local Government Act 1974, the report must be laid before the authority concerned.

***Cabinet AGREED:***

1. That the Ombudsman's Report and the steps that have been taken by the Service to address the findings be noted.
2. That all actions listed under 'What Happens Next' are implemented.
3. That the report is brought to the attention of all Councillors by the Monitoring Officer.

**Reasons for decisions:**

There is a statutory requirement for the Monitoring Officer to bring to Members' attention any public report issued by the Ombudsman about the Council which identifies it is at fault and has caused injustice as a result.

**C. PENDELL GYPSY ROMA TRAVELLER (GRT) CAMP, MERSTHAM**

This report is asking Cabinet to approve capital programme funding for the development of ten transient pitches for the Gypsy Roma Traveller (GRT) community at the south site of Pendell GRT Camp, Merstham.

***Cabinet AGREED:***

1. That £1.2m of the £3.8m capital funding identified within the Capital Programme Medium Term Financial Strategy (MTFS) Pipeline allocation for GRT Transit Site/Pendell Camp for consultant design, planning fees and preparatory works to deliver the proposed transit pitches is approved. The remaining £2.6m allowance will remain in the MTFS pipeline for further GRT Transit Site projects/works subject to future Cabinet approvals.
2. That the procurement of appropriate supply chain partners for the delivery of all associated services required, in accordance with the Council's Procurement and Contract Standing Orders is approved.
3. That regarding the procurement of supply chain partners, the Executive Director of Resources and the Director of Land and Property are authorised to award such contracts that are within the +/-5% budgetary tolerance level.

**Reasons for decisions:**

The decisions recommended in this report will contribute to enabling the Council to:

- i. Provide much-needed, suitable accommodation for transit GRT communities in Surrey.
- ii. Reduce repeated annual expenditure on resources associated with unauthorised seasonal transit encampments.

- iii. Make an essential contribution towards the Council's strategic objective to tackle health inequality, in line with the 2030 Community Vision to ensure no-one is left behind.
- iv. Support the partnership between the Council and District and Borough Councils to improve and provide accommodation and facilities for the transit GRT community.

**At its meeting on 29 June 2021 Cabinet considered:**

**D. SURREY COUNTY COUNCIL STRATEGY AND DELIVERY – 2021 AND BEYOND**

This report sets out the strategic intent and high-level delivery programme for the medium term to enable the Council to support residents and communities to thrive in the coming months and years as the country and our county emerge from the Covid-19 pandemic and we adjust to the effects it has had on our communities, localities and economy.

***Cabinet AGREED:***

1. That Cabinet reaffirms and endorses the strategic direction of the Council, recognising the progress and achievements to date.
2. That Cabinet acknowledges the impact that Covid-19 has had on residents, communities and economy, and the changed context the Council now faces.
3. That Cabinet recognises the financial challenge that the organisation continues to face and endorses the twin-track approach to budget setting in the short and medium terms.
4. That the initial elements of a high-level strategic programme, to be developed further be approved to ensure the ambitions of the Community Vision 2030 and Organisation Strategy priorities are achieved.
5. That the indicative target operating model and workforce of the future for the Council, required to achieve our ambition and priority objectives be approved.

**Reasons for decisions:**

The challenges brought about by Covid-19 make it even more important that we achieve our ambitions to be an agile, flexible and responsive organisation that engages directly with communities and utilises innovations in digital and data to transform the way we design and deliver services.

Endorsing our current ambitions and strategic direction and setting out a high-level delivery programme for the medium term will help us to add more value, make greater impact and improve services so they deliver the best possible long-term outcomes for residents. As part of this, more radically transforming our organisation to reform its function, form, focus and culture will be key.

**E. IMPROVING MENTAL HEALTH OUTCOMES, EXPERIENCES AND SERVICES IN SURREY**

This report provides an overview of the work of the Mental Health Partnership Board on emotional wellbeing and mental health outcomes, experiences and services in Surrey and the resulting recommendations on how Surrey as a system needs to change to improve these. The recommendations have enabled the production of a high-level improvement programme to support the implementation of these changes.

***Cabinet AGREED:***

1. That the work commissioned and undertaken by the Surrey Mental Health Partnership Board be acknowledged.
2. That the recommendations and implementation programme arising from that work, which will drive improvements across the mental health system are endorsed.
3. That the Council's role and contribution to emotional wellbeing and mental health outcomes, experiences and services in Surrey be acknowledged.

**Reasons for decisions:**

Tackling health inequality is one of the Council's four strategic priorities. Poor mental health is a key factor in a range of conditions and personal situations, such as substance abuse, unemployment, poor physical health, that create and/or worsen health inequality. The mental health system in Surrey is under great stress and struggling to manage the demands made upon it. This report and its recommendations, the work to date and the work proposed are intended to support the mental health system deal with the immediate demands and pressures as well as building an effective and sustainable improvement programme.

**F. SUPPORTED INDEPENDENT LIVING - FEASIBILITY STUDY**

The report asks Cabinet to approve capital programme funding to carry out a feasibility study to progress supported independent living schemes for accommodation units at four identified sites in Surrey.

***Cabinet AGREED:***

1. That capital funding of £1.9m from the capital programme Medium Term Financial Strategy (MTFS) pipeline allocation for Supported Independent Living for a feasibility study to progress supported independent living accommodation schemes at four identified sites up to full planning applications be approved.
2. That procurement of appropriate supply chain partners for the delivery of all associated services required, in accordance with the Council's Procurement and Contract Standing Orders be approved.
3. Regarding the procurement of supply chain partners, that the Executive Director of Resources and the Director of Land and Property be authorised to award such contracts within the +/-5% budgetary tolerance level.

**Reasons for decisions:**

The decisions recommended in this report will contribute to enabling the Council to:

- Meet the need, identified by the Council's Adult Social Care (ASC) team, for supported independent living accommodation units in the four identified sites.
- Enable local residents with Learning Disabilities and/or autism to have their own accommodation to improve their independence and wellbeing.
- Make an essential contribution towards the Council's strategic objective to tackle health inequality, in line with the 2030 Community Vision to ensure no-one is left behind.

- Potentially release assets for alternative use or disposal, where identified as surplus to supported independent living requirements by the ASC team.

#### **G. QUARTERLY REPORT ON DECISIONS TAKEN UNDER SPECIAL URGENCY ARRANGEMENTS: 25 May 2021- 13 July 2021**

The Cabinet is required under the Constitution to report to Council on a quarterly basis the details of decisions taken by the Cabinet and Cabinet Members under the special urgency arrangements set out in Standing Order 57 of the Constitution. This occurs where a decision is required on a matter that is not contained within the Leader's Forward Plan (Notice of Decisions), nor available 5 clear days before the meeting. Where a decision on such matters could not reasonably be delayed, the agreement of the Chairman of the appropriate Select Committee, or in his/her absence the Chairman of the Council, must be sought to enable the decision to be made.

#### **At its meeting on 29 June 2021 Cabinet considered:**

##### **a) VARIATION TO ADMISSION ARRANGEMENTS FOR SURREY'S COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS FOR SEPTEMBER 2021 AND SEPTEMBER 2022**

This report was dealt with under the General Exception rule as it had not had the required 28 days' notice on the Forward Plan.

There is a requirement for Full Council formally to amend the admission arrangements for community and voluntary controlled schools for 2021 and 2022 entry as a result of the DfE issuing a new School Admissions Code on 13 May 2021. Assuming the new Code passes Parliamentary procedure in July, it requires all admission authorities from September 2021 to give top priority to children adopted from state care outside England, alongside looked after and other previously looked after children. In order to implement this change for community and voluntary controlled schools, the local authority must formally agree a variation to its admission arrangements for 2021 and 2022.

#### ***Cabinet AGREED:***

1. That, subject to the new School Admissions Code coming into force on 1 September, the admission arrangements for community and voluntary controlled schools for 2021 and 2022 are varied to give top priority for children adopted from state care outside England, alongside looked after children and other previously looked after children.

#### **Reasons for decisions:**

- It will ensure the local authority complies with the new School Admissions Code that is due to come in to force on 1 September 2021.
- It will ensure that children adopted from state care outside England are given the same priority for admission as children adopted from state care in England.

***The Cabinet RECOMMENDS that the County Council notes that there has been ONE urgent decision in the last two months.***

**Mr Tim Oliver, Leader of the Council**  
**13 July 2021**



**MINUTES OF THE MEETING OF THE CABINET  
HELD ON 1 JUNE 2021 AT 2.00 PM  
AT COUNCIL CHAMBER, WOODHATCH PLACE, 11 COCKSHOT HILL,  
REIGATE, SURREY ,RH2 8EF**

These minutes are subject to confirmation by the Cabinet at its next meeting.

Members:

(\* present)

*Mr Tim Oliver (Chairman)	*Mrs Natalie Bramhall
*Mrs Clare Curran	*Mr Matt Furniss
*Mr Mark Nuti	*Ms Denise Turner-Stewart
*Mrs Sinead Mooney	*Miss Marisa Heath
*Mrs Becky Rush	

Deputy Cabinet Members:

*Mr Steve Bax	*Mr Kevin Deanus
*Mr Edward Hawkins	*Mrs Maureen Attewell

The following Cabinet Member and Deputy Cabinet Members attended the meeting via Microsoft Teams and therefore could not vote on any items being discussed. Deputy Cabinet Members do not have voting rights.

Mrs Sinead Mooney, Mr Steve Bax and Mrs Maureen Attewell.

Members in attendance:

Mr Will Forster, Local Member for Woking South

**PART ONE  
IN PUBLIC**

**97/21 APOLOGIES FOR ABSENCE [Item 1]**

There were none.

**98/21 MINUTES OF PREVIOUS MEETING: 27 APRIL 2021 [Item 2]**

The Minutes of the Cabinet meeting held on 27 April 2021 were approved as a correct record of the meeting.

**99/21 DECLARATIONS OF INTEREST [Item 3]**

There were none.

**100/21 PROCEDURAL MATTERS [Item 4]**

**100/211 MEMBERS' QUESTIONS [Item 4a]**

There was one member question. The question and response were published as a supplement to the agenda. Mr Forster attended the meeting and thanked the Cabinet Member for the response. Mr Forster asked that the Cabinet

Member strengthen the response to his second question asking Cabinet to write to government opposing the changes. With regards to the response to the third question, it was asked if a response from government could be shared with full council. The Cabinet Member for Education and Learning explained that it was the Department for Education's rationale to align core funding and pupil premium and to do this they had brought forward the date at which the Pupil Premium count takes place from January 2021 to October 2020. The impact of Covid 19 had seen many more families become eligible for free school meals and pupil premium. These children would not be counted now until October 2021 and there will be an inevitable lag in funding. This issue was first raised nationally by the BBC in their reports on 13 March 2021. There had been a wide range of lobbying through national bodies including teaching unions, the LGA and the Association for Directors of Children's Services (ADCS). The county council had lobbied via the LGA and ADCS. The matter had directly been raised with the Department for Education in routine meetings and forums. The change sat within a wider set of pressures for schools in terms of financial planning. While in Surrey we are receiving a net cash increase in funding through the Dedicated Schools Grant via the National Funding Formula the increase does not keep pace with real terms growth in recent years.

#### **101/21 PUBLIC QUESTIONS [Item 4b]**

There was one public question. The question and response were published as a supplement to the agenda. The member of the public did not attend the meeting.

#### **102/21 PETITIONS [Item 4c]**

There were no petitions.

#### **103/21 REPRESENTATIONS RECEIVED ON REPORTS TO BE CONSIDERED IN PRIVATE [Item 4d]**

There were none.

#### **104/21 REPORTS FROM SELECT COMMITTEES , TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL [Item 5]**

There were none.

#### **105/21 LEADER / DEPUTY LEADER / CABINET MEMBER/ STRATEGIC INVESTMENT BOARD DECISIONS TAKEN SINCE THE LAST CABINET MEETING [Item 6]**

There were no decisions to report.

#### **106/21 COVID-19 DELEGATED AND URGENT DECISIONS TAKEN [Item 7]**

The decisions were noted by Cabinet.

#### **RESOLVED:**

1. That the decision taken by officers since the last meeting be noted.

**Reason for decision:**

To inform the Cabinet of decisions taken by officers under delegated authority.

*[This decision is subject to call-in by the relevant Select Committee Chairman dependent on the recommendation.]*

**107/21 LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN PUBLIC REPORT REGARDING THE END OF LIFE CARE PROVIDED BY A COMMISSIONED CARE HOME [Item 8]**

The report was introduced by the Cabinet member for Adults. The Cabinet Member stated that the report was difficult to read and unequivocally apologised to the family members impacted. The county council accepted the Ombudsman's findings and would ensure service improvements were made especially in the council's commissioning arrangements. It was explained that the Council remains responsible for its commissioned services and the actions of those services. The Cabinet recognised the seriousness of the case and agreed that care homes would vigorously be monitored to ensure high levels of quality assurance. The Leader apologised for the distress caused to the family and stressed that lessons had been learnt from this case. A robust plan would be enforced going forward.

**RESOLVED:**

1. That the Ombudsman's Report and the steps that have been taken by the Service to address the findings be noted.
2. That all actions listed under 'What Happens Next' are implemented.
3. That the report is brought to the attention of all Councillors by the Monitoring Officer.

**Reasons for Decision:**

There is a statutory requirement for the Monitoring Officer to bring to Members' attention any public report issued by the Ombudsman about the Council which identifies it is at fault and has caused injustice as a result.

**108/21 PENDELL GYPSY ROMA TRAVELLER (GRT) CAMP, MERSTHAM [Item 9]**

The Leader introduced the report explaining that across Surrey there had been an increase in unauthorised encampments from the Gypsy Roma Traveller (GRT) community which had caused disruption to some local communities. Although work was being done with the police their powers were limited. Work had started three years ago to identify a transit site for the GRT community. The county council had offered land at Pendell Camp although it has no obligation to provide this. The site in question would give the police more powers and would involve a capital payment. The council was invested in working with the GRT community and had recently done a great piece of work around covid-19 vaccinations.

The Cabinet Member for Economic Development and Property introduced the report explaining that there was an urgent need to increase the provision of transit GRT facilities. The report asks for approval of £1.2m of £3.8m capital funding identified within the Capital Programme Medium Term Financial Strategy (MTFS) Pipeline allocation for GRT Transit Site/Pendell Camp for consultant design, planning fees and preparatory works to deliver the proposed transit pitches. The district and boroughs would contribute to the revenue costs of the site with the GRT community paying a rent to stay on the site. The site would still need to be approved via the relevant planning processes.

There was support for the site and recognition of the benefits to the local community. The Deputy Leader and Cabinet Member for Finance and Resources stated that unauthorised encampments cost councils a vast amount of money, including the costs for court injunctions and clean-up operations. In the last financial year the county council had spent £130k on unauthorised encampments countywide.

The Leader emphasised that each of the district and boroughs would contribute £100k to the site except for Tandridge which would be the host authority and that the district and boroughs would each be contributing to the annual running and maintenance costs.

**RESOLVED:**

1. That £1.2m of the £3.8m capital funding identified within the Capital Programme Medium Term Financial Strategy (MTFS) Pipeline allocation for GRT Transit Site/Pendell Camp for consultant design, planning fees and preparatory works to deliver the proposed transit pitches is approved. The remaining £2.6m allowance will remain in the MTFS pipeline for further GRT Transit Site projects/works subject to future Cabinet approvals.
2. That the procurement of appropriate supply chain partners for the delivery of all associated services required, in accordance with the Council's Procurement and Contract Standing Orders is approved.
3. That regarding the procurement of supply chain partners, the Executive Director of Resources and the Director of Land and Property are authorised to award such contracts that are within the +/-5% budgetary tolerance level.

**Reasons for Decisions:**

The decisions recommended in this report will contribute to enabling the Council to:

- i. Provide much-needed, suitable accommodation for transit GRT communities in Surrey.
- ii. Reduce repeated annual expenditure on resources associated with unauthorised seasonal transit encampments.

- iii. Make an essential contribution towards the Council's strategic objective to tackle health inequality, in line with the 2030 Community Vision to ensure no-one is left behind.
- iv. Support the partnership between the Council and District and Borough Councils to improve and provide accommodation and facilities for the transit GRT community.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

### **109/21 2020/21 OUTTURN FINANCIAL REPORT [Item 10]**

The Deputy Leader and Cabinet Member for Finance and Resources introduced the report explaining that the Council has achieved a £3.9m surplus outturn for the year after transferring £3.9m to reserves and contingencies without the need to rely on reserves, despite the extraordinary impact of Covid-19. The finance team were thanked for their hard work throughout the year which had contributed to this good news. The Council incurred costs, lost income and suffered disruption to the delivery of efficiencies, with a total impact of £137m during 2020/21 as a result of Covid-19, offset by a combination of specific funding and general emergency funding from MHCLG. A future thinking reserve would be established to provide towards the costs of transforming the Council and close the budget gap.

Although it was good to see a small surplus in the budget, the Leader stated that a tight handle needed to be kept on the budget and the council could not be complacent moving forward.

#### **RESOLVED:**

1. That the Council's revenue and capital positions for the year be noted.
2. That the following transfers to reserves planned as part of the revenue budget be approved:
  - £4.5m unspent redundancy budget in order to mitigate risks associated with delivering Transformation in future years
  - £2.4m to meet future feasibility costs of capital schemes
3. That the following transfers to and from reserves from the outturn position as set out in paragraphs 4-5 in the Executive Summary below be approved:
  - £3.7m from the Covid-19 reserve to meet the outturn position on Covid-19

- £4.0m to add to contingency to cover expected continued turbulence in our operating environment and future risks
  - £3.0m to establish a Future Thinking Reserve
  - £0.6m to the Interest Rate Risk Reserve
4. It be noted that the remaining £3.9m surplus will be added to the General Fund balance to improve our financial resilience.

**Reasons for Decisions:**

This report is to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval of any necessary actions.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

**110/21 EXCLUSION OF THE PUBLIC [Item 11]**

**RESOLVED:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

**111/21 PENDELL GYPSY ROMA TRAVELLER (GRT) CAMP, MERSTHAM [Item 12]**

The Cabinet Member for Economic Development and Property introduced a Part 2 report containing information which was exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

**RESOLVED:**

1. That the financial details associated with the decision to agree the business case for the delivery of the Pendell Camp proposal are agreed and noted.
2. See Exempt Minute [E-16-2021]

**Reasons for Decisions:**

See Minute 108/21.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

**112/21 PUBLICITY FOR PART 2 ITEMS [Item 13]**

It was agreed that non-exempt information may be made available to the press and public, where appropriate.

Meeting closed at 14:31

---

**Chairman**

This page is intentionally left blank



**MINUTES OF THE MEETING OF THE CABINET  
HELD ON 29 JUNE 2021 AT 2.00 PM  
AT COUNCIL CHAMBER WOODHATCH PLACE, 11 COCKSHOT HILL,  
REIGATE, SURREY ,RH2 8EF.**

These minutes are subject to confirmation by the Cabinet at its next meeting.

Members:

\* = Present

*Tim Oliver (Chairman)	*Natalie Bramhall
*Clare Curran	*Matt Furniss
*Mark Nuti	*Denise Turner-Stewart
*Sinead Mooney	*Marisa Heath
*Becky Rush	*Luke Bennett

Deputy Cabinet Members:

*Steve Bax	*Kevin Deanus
*Edward Hawkins	*Maureen Attewell

The following Cabinet Member and Deputy Cabinet Members attended the meeting via Microsoft Teams and therefore could not vote on any items being discussed. Deputy Cabinet Members do not have voting rights.

\*Steve Bax

Members in attendance:

Will Forster, Local Member for Woking South  
Jonathan Essex, Local Member for (Redhill East)  
Catherine Baart, Local Member for Earlswood and Reigate South  
Liz Bowes, Chairman of the Children, Families, Lifelong Learning and Culture Select Committee  
Nick Darby, Chairman of the Resources and Performance Select Committee

**PART ONE  
IN PUBLIC**

**113/21 APOLOGIES FOR ABSENCE [Item 1]**

There were no apologies.

**114/21 MINUTES OF PREVIOUS MEETING: 01 JUNE 2021 [Item 2]**

The Minutes of the Cabinet meeting held on 01 June 2021 were approved as a correct record of the meeting.

**115/21 DECLARATIONS OF INTEREST [Item 3]**

There were none.

**116/21 PROCEDURAL MATTERS [Item 4]**

#### **116/21 MEMBERS' QUESTIONS [Item 4a]**

There were three member questions. The questions and responses were published as a supplement to the agenda.

There was one supplementary question from Jonathan Essex who asked if the Cabinet Member could confirm if carbon reduction plans would be in place for the organisations that worked with the council and also if the carbon reduction targets of these organisations would match the targets in the council's climate change strategy. It was queried if the council would encourage SME's to register their climate commitment with the SME climate hub so these matched up with Surrey's climate change strategy.

The Deputy Leader and Cabinet Member for Finance and Resources stated that it was critical to incorporate carbon reduction plans in our procurement process and that she would provide a written response to the supplementary question asked.

#### **117/21 PUBLIC QUESTIONS [Item 4b]**

There were three public questions. The questions and responses were published as a supplement to the agenda.

There was one supplementary question from Ms Sally Blake who stated that she was pleased that the Council's policy on tree felling would be reviewed this year. Ms Blake stated that a large number of mature trees were felled in Albury, along both sides of the A25 below Newlands Corner, over a long stretch of road. It was queried why these trees had been felled as the stumps showed no signs of disease.

The Cabinet Member for Environment explained that she would need officers to look into this specific case but that trees were only felled with good reason. The Cabinet Member for Transport and Infrastructure added that trees close to the highways were only felled if there was a safety issue. A written response would be provided to Ms Blake.

#### **118/21 PETITIONS [Item 4c]**

There were none.

#### **119/21 REPRESENTATIONS RECEIVED ON REPORTS TO BE CONSIDERED IN PRIVATE [Item 4d]**

There were none.

#### **120/21 REPORTS FROM SELECT COMMITTEES , TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL [Item 5]**

There were none.

**121/21 LEADER / DEPUTY LEADER / CABINET MEMBER/ STRATEGIC INVESTMENT BOARD DECISIONS TAKEN SINCE THE LAST CABINET MEETING [Item 6]**

The Cabinet Member for Education and Learning explained that the decision taken was in relation to additional specialist school places for pupils with special educational needs and disabilities (SEND) at Clifton Hill school and Woodfield secondary school. Surrey's ambition was to ensure sufficient maintained placement availability for the cohort of children and young people who have SEND and need specialist placements, so that they are educated closer to home and are more connected to local communities and support services.

**RESOLVED:**

That the delegated decisions taken since the last meeting of the Cabinet be noted.

**Reason for decision:**

To inform the Cabinet of decisions taken by Cabinet Members, Strategic Investment Board and the Committee in Common subcommittee under delegated authority.

**122/21 COVID-19 DELEGATED AND URGENT DECISIONS TAKEN [Item 7]**

There were none.

**123/21 SURREY COUNTY COUNCIL STRATEGY AND DELIVERY - 2021 AND BEYOND [Item 8]**

The item was introduced by the Leader who explained that extensive work had been undertaken to design a vision for Surrey and as a result a Community vision for Surrey in 2030 had been developed, prior to the pandemic. Since the pandemic, the council must revisit the impacts and effects on communities, localities and the economy. The report assesses the most likely medium-term future for Surrey and considers the role of the council in shaping and responding to this outlook, taking into account a range of factors. There were four key areas agreed by Full Council in October 2020 that the council would focus on including Growing a sustainable economy so everyone can benefit, Tackling health inequality, Enabling a greener future and Empowering communities. It was essential the council remained flexible and responsive to the changing needs and behaviours of communities and localities.

The Cabinet Member for Communities announced that the 'make it happen' campaign had been launched and the council wanted to engage with residents and listen to what communities were saying. The campaign would empower communities.

**RESOLVED:**

1. That Cabinet reaffirms and endorses the strategic direction of the Council, recognising the progress and achievements to date.

2. That Cabinet acknowledges the impact that Covid-19 has had on residents, communities and economy, and the changed context the Council now faces.
3. That Cabinet recognises the financial challenge that the organisation continues to face and endorses the twin-track approach to budget setting in the short and medium terms.
4. That the initial elements of a high-level strategic programme, to be developed further be approved to ensure the ambitions of the Community Vision 2030 and Organisation Strategy priorities are achieved.
5. That the indicative target operating model and workforce of the future for the Council, required to achieve our ambition and priority objectives be approved.

**Reason for decision:**

The challenges brought about by Covid-19 make it even more important that we achieve our ambitions to be an agile, flexible and responsive organisation that engages directly with communities and utilises innovations in digital and data to transform the way we design and deliver services.

Endorsing our current ambitions and strategic direction and setting out a high-level delivery programme for the medium term will help us to add more value, make greater impact and improve services so they deliver the best possible long-term outcomes for residents. As part of this, more radically transforming our organisation to reform its function, form, focus and culture will be key.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

**124/21 IMPROVING MENTAL HEALTH OUTCOMES, EXPERIENCES AND SERVICES IN SURREY [Item 9]**

The Leader explained that a Mental Health Partnership Board which was chaired by Independent Chairman, Alan Downey had been set up with the purpose 'To bring together a range of partner organisations to oversee, govern and drive whole system transformation and improvement in mental health outcomes, experiences and services for children and adults living with mental ill-health in Surrey.' The final report from the board had been reviewed by various committees including the Health and Wellbeing Board. Recommendations in the report would be monitored by the delivery board and focus was on prevention and early intervention. Thanks was given to the Chairman of the Board and all those who had participated in the work of the board.

There was wide support from Cabinet on the report. The Cabinet Member for Adults stated that the board had undertaken a great piece of work and had identified priority areas to improve mental health and wellbeing. The improvement programme was special and would make tangible differences. Thanks was given to the Chairman of the board and all stakeholders involved with the work. The Cabinet Member for Children and Families added that the improvements in children's social care was interdependent on systemic transformation in emotional health and wellbeing services for children and young people. A new i-THRIVE model was in place and would focus on early intervention. The establishment of the board was welcomed.

**RESOLVED:**

1. That the work commissioned and undertaken by the Surrey Mental Health Partnership Board be acknowledged.
2. That the recommendations and implementation programme arising from that work, which will drive improvements across the mental health system are endorsed.
3. That the Council's role and contribution to emotional wellbeing and mental health outcomes, experiences and services in Surrey be acknowledged.

**Reason for Decision:**

Tackling health inequality is one of the Council's four strategic priorities. Poor mental health is a key factor in a range of conditions and personal situations, such as substance abuse, unemployment, poor physical health, that create and/or worsen health inequality. The mental health system in Surrey is under great stress and struggling to manage the demands made upon it. This report and its recommendations, the work to date and the work proposed are intended to support the mental health system deal with the immediate demands and pressures as well as building an effective and sustainable improvement programme.

*[The decisions on this item can be called in by the Adults and Health Select Committee]*

**125/21 CHILDREN'S IMPROVEMENT UPDATE [Item 10]**

The Cabinet Member for Children and Families introduced the report explaining that the report provides an update on the improvement of Surrey's children's services, the impact of the COVID-19 pandemic on the improvement programme and a summary of the recent Ofsted Focused Visit (March 2021), including findings & feedback. Scrutiny of improvements being undertaken in the service is carried out regularly. The Chairman of the Children, Families, Lifelong Learning and Culture Select Committee spoke on the item stating that she supported the report and explained that the Select Committee worked openly and transparently with the service to ensure no stone was left unturned. There was no complacency and additional scrutiny would take place where needed.

The Cabinet Member for Education and Learning stated that the report highlights the robust systems we have in place for children missing from education and that are being home educated. Work had been done with school leaders to improve our school inclusion strategy and work was being undertaken to increase the number of school places and keep as many children and young people in school.

**RESOLVED:**

1. That Cabinet review the findings from the March 2021 Ofsted Focused Visit and the updated improvement plan and priorities as set out by children's services in response to the feedback received.

2. That Cabinet receive a further update on the progress made delivering the children's services 'Getting to Good' plan and the improvement priorities resulting from the Ofsted Focused Visit in early Autumn 2021.
3. That the cross-cutting approach on how 'getting to good' across the directorate be noted, which also includes services for children with additional needs (SEND) and services for children with emotional wellbeing or mental health issues (CAMHS), highlighting some key areas of focus; performance, retention, professional development, partnerships and finances.

**Reason for Decision:**

Children's services improvement is a high priority for the Council. It is important that Cabinet is aware of the evidence of progress made to improve services so far, as determined by both internal and external scrutiny and of the ongoing, ambitious and innovative improvement plan which is driven by a focus on improving outcomes for children and families and goes well beyond resolving only the issues highlighted by Ofsted, the Department for Education (DfE) and the Commissioner.

The routine national inspection activity resumes from May 2021 at which point Ofsted will begin a gradual restart of the Inspecting Local Authority Children's Services (ILACS) programme for local authority children's services. Although the timetable for inspection is not notified in advance, we are anticipating a full re-inspection of Surrey's children's services later in 2021 or early in 2022.

*[The decisions on this item can be called in by the Children, Families, Lifelong Learning & Culture Select Committee]*

**126/21 VARIATION TO ADMISSION ARRANGEMENTS FOR SURREY'S COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS FOR SEPTEMBER 2021 AND SEPTEMBER 2022 [Item 11]**

The Cabinet Member for Education and Learning explained that the report details variations to admission arrangements for Surrey's community and voluntary controlled schools for September 2021 and September 2022. The variation would give top priority to children adopted from state care outside England, alongside looked after and other previously looked after children. It will ensure that children adopted from state care outside England are given the same priority for admission as children adopted from state care in England.

**RESOLVED:**

That Cabinet recommends that the County Council approves the admission arrangements for community and voluntary controlled schools and co-ordinated schemes.

1. That, subject to the new School Admissions Code coming into force on 1 September, the admission arrangements for community and voluntary controlled schools for 2021 and 2022 are varied to give top priority for children adopted from state care outside England,

alongside looked after children and other previously looked after children.

**Reason for Decision:**

- It will ensure the local authority complies with the new School Admissions Code that is due to come in to force on 1 September 2021.
- It will ensure that children adopted from state care outside England are given the same priority for admission as children adopted from state care in England.

**127/21 SUPPORTED INDEPENDENT LIVING - FEASIBILITY STUDY [Item 12]**

The report was introduced by the Cabinet Member for Economic Development and Property who explained that Cabinet was being asked to approve capital programme funding of £1.9m to carry out a feasibility study to progress supported independent living schemes for accommodation units at four identified sites in Surrey. Once approved the team would be able to develop business cases for each site. The Supported Independent Living programme aims to Empower Communities and Tackle Health Inequalities by increasing the number of working age adults with support needs living in supported independent living settings and reduce reliance on traditional residential care provision. The Chairman of the Resources and Performance joined the meeting and stated that he had no issues with the principle of supported independent living but there were some concerns around the financing of the feasibility study.

The Cabinet Member for Adults stated her support for the report and highlighted that it would allow the council to deliver on its promise to build affordable extra care and independent living units. The Cabinet Member would be looking forward to working with district and boroughs to deliver these schemes. The Deputy Cabinet Member for Land and Property voiced his support for the recommendations.

Recommendations 2 and 3 were agreed and Recommendation 1 would be discussed confidentially at Item 17.

**RESOLVED:**

1. That capital funding of £1.9m from the capital programme Medium Term Financial Strategy (MTFS) pipeline allocation for Supported Independent Living for a feasibility study to progress supported independent living accommodation schemes at four identified sites up to full planning applications be approved.
2. That procurement of appropriate supply chain partners for the delivery of all associated services required, in accordance with the Council's Procurement and Contract Standing Orders be approved.
3. Regarding the procurement of supply chain partners, that the Executive Director of Resources and the Director of Land and Property be authorised to award such contracts within the +/-5% budgetary tolerance level.

**Reason for Decision:**

The decisions recommended in this report will contribute to enabling the Council to:

- i. Meet the need, identified by the Council's Adult Social Care (ASC) team, for supported independent living accommodation units in the four identified sites.
- ii. Enable local residents with Learning Disabilities and/or autism to have their own accommodation to improve their independence and wellbeing.
- iii. Make an essential contribution towards the Council's strategic objective to tackle health inequality, in line with the 2030 Community Vision to ensure no-one is left behind.
- iv. Potentially release assets for alternative use or disposal, where identified as surplus to supported independent living requirements by the ASC team.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

**128/21 SURREY'S GREENER FUTURES CLIMATE CHANGE DELIVERY PLAN (CCDP) [Item 13]**

The report was introduced by the Cabinet Member for Environment who explained that the report sets out the proposed approach and principles underpinning the first five-year Greener Futures Climate Change Delivery Plan and works towards the council becoming carbon neutral by 2050. The recommendations focus on agreeing the pivotal role of behaviour change in delivering the county's net zero targets and agreeing to continue to fully engage partners. A conscious effort had been taken to link up and communicate with partners and residents to ensure a clear 5 year plan. This plan requires input from residents and partners so it can be a plan for the whole of Surrey. Jonathan Essex spoke on the item stating that he hoped the Greener Future Board would engage with politicians across the party spectrum. The delay to the plan was welcomed and the member commented that he hoped the Greener Future Board would work with district and boroughs to come up with a plan to de-carbonise all buildings and homes in Surrey by 2035. The member felt there were many opportunities for the Greener Future Boards to deliver improvements.

The Leader stated that a delivery plan should not be rushed through and the summer would be spent consulting with residents and partners on a plan that was deliverable. It was also vital that the government did more to support the council and the right channels would be used to lobby government. Most importantly, the hearts and minds of residents needed to be won over to bring about change towards a greener future.

**RESOLVED:**

1. That the proposed approach and principles underpinning the development of the Greener Futures Climate Change Strategy Delivery Plan for achieving net zero 2050 be approved.



2. That Cabinet agree to continue to fully engage partners, in particular districts and boroughs, in developing and shaping the Plan.
3. That Cabinet agree the pivotal role of behaviour change in delivering the county's net zero targets and the outline approach for engaging and empowering communities to act.
4. That the crucial role that all partners must play in delivering and approving the establishment of a Greener Futures Board to provide countywide leadership to this agenda be agreed.
5. That the full county Greener Futures Climate Change Delivery Plan, the Council's own Net Zero Delivery Plan and a robust Greener Futures Finance Strategy be brought back to Cabinet in Autumn 2021.

**Reason for Decision:**

Having declared a climate emergency and published the Greener Futures Climate Change Strategy in 2020, it is now essential to have an evidence-based delivery plan that shows how Surrey's target of net zero by 2050 can be achieved.

Surrey County Council has a crucial role to play in delivering and driving this agenda and must ensure that the resources and levers that are within its control, and the influence that can be brought to bear, are utilised to maximum effect.

However, the Council is only one part of the solution, and ultimately all partners must play their part in the implementation of a jointly developed, owned and delivered plan, with a strong governance framework to provide strategic direction.

Most importantly, delivering the ambitions of the Greener Futures Climate Change Strategy will require a step change in how our communities live, work and play, and therefore the critical role of enabling residents and businesses to make more sustainable choices is highlighted as a major focus.

*[The decisions on this item can be called in by the Communities, Environment and Highways Select Committee]*

**129/21 THE SURREY TRANSPORT PLAN (FOURTH EDITION) [Item 14]**

The Cabinet Member for Transport and Infrastructure introduced the draft fourth edition of the Surrey Transport Plan and its emerging Delivery Programme. The Plan sets out the Council's transformational and ambitious roadmap to deliver the required carbon reduction targets set out in the Climate Change Strategy for the transport sector, whilst supporting the county's communities and economy to thrive. The Plan was a significant contributor to the Council's contribution to the delivery of the county's net zero carbon target of 2050. The Council had already undertaken informal consultation with key stakeholders in the development of the draft plan over recent months and a consultation with Statutory Consultees, Key Partners, Businesses, and residents is planned to take place from 5 July to 24 October 2021.

Catherine Baart spoke on the item and welcomed the draft plan and the increase in active travel arrangements. It was queried how the implementation

of 20mph zones could be sped up seeing as road speed limits were key in the draft plan. The Cabinet Member stated that joint and local committees were responsible for making decisions around road speed limits based on local residents priorities and this could take up to a year to implement.

**RESOLVED:**

1. That the evidence base and development of the first draft of the Surrey Transport Plan (4<sup>th</sup> edition) be noted.
2. That the draft fourth edition of the Surrey Transport Plan be approved and be put forward for statutory consultation between the 5 July 2021 and 24 October 2021, noting the following in particular:
  - a) The vision, objectives and outcomes.
  - b) The “Avoid / Shift / Improve” Framework.
  - c) The nine new policy areas identified.
  - d) The sustainable travel hierarchy and street’s family framework.
  - e) The four impact strategies to deliver the expected outcomes.
3. That the requirement to consider, as part of the Medium Term Financial Strategy (MTFS), additional investment into more sustainable transport infrastructure and/or to reprioritise existing capital commitments to deliver the ambitions of the new Surrey Transport Plan, pending initial feedback from the consultation be noted.
4. That the launch of the statutory consultation and delegate sign-off of consultation contents to the Cabinet Member for Transport and Infrastructure and Executive Director for Environment, Transport & Infrastructure be approved.
5. That the development of a programme to support delivery of the Surrey Transport Plan which will include a funding strategy and a set of Key Performance Indicators (KPIs) be approved. If required, projects and programmes will be brought back to Cabinet with costed delivery plans for future approval.

**Reason for Decision:**

Achieving the scale of carbon emissions reduction to deliver net zero carbon by 2050, requires a step change in how transport services and its infrastructure are planned, delivered, maintained, and used. This will need the Council, partner organisations, businesses, and all of Surrey’s residents to act now and work together to make changes in when, where, and how they choose to travel, including adopting digital opportunities. The plan sets out policies to support these changes by developing and enhancing safe, cleaner, greener ways of travelling and accessing services and opportunities. Behaviour change, innovation, and uptake of technology such as electric vehicles, will all be integral to meet the challenge of achieving the county’s target of net zero carbon by 2050. The plan also supports the importance of ensuring that our transport policies and networks enables a prosperous economy and healthier, better connected communities.

*[The decisions on this item can be called in by the Communities, Environment and Highways Select Committee]*

### **130/21 2021/22 MONTH 1 (APRIL) FINANCIAL REPORT [Item 15]**

The Deputy Leader and Cabinet Member for Finance and Resources introduced the report explaining that the report provides details of the County Council's 2021/22 financial position as at 30th April 2021 (M1), and the expected outlook for the remainder of the financial year. Directorates have identified net risks of £6.7m, consisting of risks quantified at £13.1m and opportunities of £6.4m. Where possible, Directorates will take action to mitigate these risks and maximise the opportunities available to offset them. The report also sets out proposed increases to Public Health's budget, funded by additional Public Health grant.

#### **RESOLVED:**

1. That the Council's forecast revenue and capital budget positions for the year be noted.
2. That the increase to Public Health's budget to fund PrEP (pre-exposure prophylaxis) medicine and other initiatives recommended by the Public Health Leadership Team and approved by the Executive Director of Resources be noted.

#### **Reason for Decision:**

This report is to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval of any necessary actions.

*[The decisions on this item can be called in by the Resources and Performance Select Committee]*

### **131/21 EXCLUSION OF THE PUBLIC [Item 16]**

**RESOLVED:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

### **132/21 SUPPORTED INDEPENDENT LIVING - FEASIBILITY STUDY [Item 17]**

The Cabinet Member for Economic Development and Property introduced a Part 2 report containing information which was exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

The Chairman of the Resources and Performance Select Committee was invited to speak on the item and asked some questions around the value for money element of the recommendations. There was a discussion around costings for the feasibility study. Recommendation 1 of the report was approved by Cabinet.

**RESOLVED:**

See Minute 127/21.

**Reasons for Decisions:**

See Minute 127/21.

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

**133/21 PUBLICITY FOR PART 2 ITEMS [Item 18]**

It was agreed that non-exempt information may be made available to the press and public, where appropriate.

Meeting closed at 03:20pm

---

**Chairman**